

2nd draft

**FORWARD PLAN OF KEY DECISIONS**

**Prepared by** Cllr D P Holley  
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**For Period:** 1 March 2005 to 30 June 2005

Membership of the Cabinet is as follows:-

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Councillor L M Simpson - Executive Councillor for Resources, Welfare and Information Technology	45 Devoke Close Stukeley Meadows Huntingdon Cambs PE29 6XE  Tel: 01480 388946 E-mail: <a href="mailto:Mike.Simpson@huntsdc.gov.uk">Mike.Simpson@huntsdc.gov.uk</a>

Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting Mrs Helen Lack, Democratic Services Officer on 01480 388006 or E-mail: [Helen.Lack@huntsdc.gov.uk](mailto:Helen.Lack@huntsdc.gov.uk) not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Roy Reeves  
Head of Administration

Notes:- (i) Additions/significant changes from the previous Forward are annotated \*\*\*  
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at <http://www.huntsdc.gov.uk/NR/rdonlyres/3F6CFE28-C5F0-4BA0-9BF2-76EBAE06C89D/0/Petitionsleaflet.pdf> or telephone 01480 388006

Subject/Matter for Decision	Decision/recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Portfolio Holder (CIr)	Relevant Overview & Scrutiny Panel
Local Public Service Agreement***	Cabinet	17 Mar 2005	Draft Agreement	Ian Leatherbarrow, Head of Policy Tel No 01480 388005 or e-mail <a href="mailto:Ian.Leatherbarrow@huntsdc.gov.uk">Ian.Leatherbarrow@huntsdc.gov.uk</a>	Strategic Partnership	D P Holley	Planning and Finance and Service Delivery and Resources

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Huntingdonshire Big Gig***	Cabinet	17 Mar 2005	Committee Report to Overview and Scrutiny (SD&R) held on 1st Feb 05	Peter Jones, Head of Community Services Tel No. 01480 388202 or e-mail Peter.Jones@huntsdc.gov.uk	Overview and Scrutiny Panel (Service Delivery and Resources)	Mrs J Chandler	Service Delivery and Resources
Social Housing Grant for Affordable Housing	Cabinet	17 Mar 2005	Office of Deputy Prime Minister Communities Plan South East: Correspondence to and from GO-East	Frank Mastrandrea, Policy and Enabling Officer Tel No 01480 388208 or e-mail Frank.Mastrandrea@huntsdc.gov.uk	Executive Councillor for Housing & Young People and Deputy Leader of the Council	Mrs P J Longford	Service Delivery and Resources
Young Persons Housing Strategy	Cabinet	17 Mar 2005	Preventing Youth Homelessness - ODPM - Sept 2003	Jon Collen, Housing Needs and Resources Manager Tel No 01480 388220 or e-mail Jon.Collen@huntsdc.gov.uk	Service Users and Stakeholder	Mrs P J Longford	Service Delivery and Resources
Headquarters and Other Accommodation Feasibility Study	Cabinet	17 Mar 2005	Lambert Smith Hampton - Executive Briefing Report	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Various as part of study	D P Holley	Planning and Finance
Highways Agency - New Agreement	Cabinet	17 Mar 2005	Correspondence with Cambridgeshire County Council	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Consultation with employees	D P Holley	Planning and Finance
Waste Private Finance Initiative - Update and Recycling Budget	Cabinet	17 Mar 2005	Joint Waste Strategy Outline Business Case  DEFRA Decision Notice	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Other waste collection authorities	D P Holley	Planning and Finance

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Draft Community Safety Strategy	Cabinet	17 Mar 2005	Crime Audit	Ms Sonia Hansen, Development and Community Manager Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk	Various as part of Audit	Mrs D Reynolds	Service Delivery and Resources
Working in Partnership, Priory Centre, St Neots	Cabinet	17 Mar 2005	None.	Ms Julia Barber, Head of Revenue Services Tel No 01480 388105 or e-mail Julia.Barber@huntsdc.gov.uk	Staff involved in service delivery at Priory Centre	T V Rogers	Planning and Finance
Draft Regional Spatial Strategy 14 for the Eastern Region	Cabinet	17 Mar 2005	Draft RSS14 (the 'East of England Plan')	Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael.Bingham@huntsdc.gov.uk	None (Huntingdonshire District Council's views to be submitted in response to EERA's consultation)	N J Guyatt	Planning and Finance
Review of the Housing Register and Nominations Policy	Cabinet	17 Mar 2005	Report to O&S (Serv Del & Res) and Cabinet (April 2004) - Review of the Housing Register - Nominations Policy  Overview and Scrutiny (Service Delivery and Resoures) Minutes: 01.04.03  Cabinet Minutes: 17.04.03	Jon Collen, Housing Needs and Resources Manager Tel No 01480 388220 or e-mail Jon.Collen@huntsdc.gov.uk	Internal Consultations	Mrs P J Longford	Service Delivery and Resources
Car Parking - Determine objections to new Orders	Cabinet	17 Mar 2005	Draft Orders	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Draft Orders advertised	N J Guyatt	Planning and Finance

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To adopt St Neots Community College Urban Design Framework	Cabinet	17 Mar 2005	St Neots Community College Framework Draft and Comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption having followed consultation with the public and statutory bodies	N J Guyatt	Planning and Finance
To adopt Anglian Water Site Huntingdon Urban Design Frameworks	Cabinet	17 Mar 2005	Anglian Water Site Framework Draft and Comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn.huntsdc.gov.uk	Approve changes for adoption having followed consultation with the public and statutory bodies	N J Guyatt	Planning and Finance
Local Development Scheme	Cabinet	17 Mar 2005	Planning Policy Statement 12: Local Development Framework	Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael,Bingham@huntsdc.gov.uk	Subject to consultation with Go-East following decision	N J Guyatt	Planning and Finance
To adopt St Ives West Urban Design Framework	Cabinet	17 Mar 2005	St Ives West Urban Design Framework - draft and comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Recommended changes for adoption following consultation with statutory bodies and the public	N J Guyatt	Planning and Finance
Implementation of the Interim Strategy - Children and Young Peoples Strategic Partnership	Cabinet	17 Mar 2005	Documents awaited from Cambridgeshire County Council	Chief Executive Tel No 01480 388001 or e-mail David.Monks@huntsdc.gov.uk	Consultation with Cambridgeshire County Council, Primary Care Trust, Probation Service, Connexions, Cambridgeshire Constabulary, Cambridgeshire District Councils and Learning & Skills Council	Mrs P J Longford	Service Delivery and Resources

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Equality and Inclusion Strategy	Cabinet	17 Mar 2005	<p>Current Equality Strategy</p> <p>Draft Social Inclusion Strategy</p> <p>Race Equality Scheme and Assessments</p> <p>Draft supporting documents available from Jan 2005</p>	Ian Leatherbarrow, Head of Policy Tel No 01480 388005 or e-mail Ian Leatherbarrow@huntsdc.gov.uk	<p>Overview and Scrutiny Panels (draft to be submitted February 2005)</p> <p>Partner and community groups – Survey and meetings</p>	Mrs P J Longford	Service Delivery and Resources
To adopt Pathfinder House Development Brief	Cabinet	7 Apr 2005	Pathfinder House Urban Design Framework - Draft and Comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Recommended changes for adoption following consultation with the public and statutory bodies	N J Guyatt	Planning and Finance
Report of the Members' Advisory Group for Public Conveniences	Cabinet	7 Apr 2005	Reports to the Advisory Group	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	As directed by Advisory Group	I C Bates	Planning and Finance

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Black and Minority Ethnic Housing Strategy	Cabinet	7 Apr 2005	<p>Black and Minority Ethnic Housing Strategies - Office of the Deputy Prime Minister (www.odpm.gov.uk/stellent/grups/odpm_housing/documents/page/odpm_house_602141.hscp)</p> <p>Race Relations (Amendment) Act 2000 (www.legislation.hmso.gov.uk/acts/en/2000en34.htm)</p>	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	Stakeholders	Mrs P J Longford	Service Delivery and Resources
Older Persons Housing Strategy	Cabinet	7 Apr 2005	<p>Independance and wellbeing, Audit Commission, Feb 2004</p> <p>Integration of health and social care services people, Health Act 1999, Section 31 Partnership Agreement</p>	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	Service users and stakeholders	Mrs P J Longford	Service Delivery and Resources
Car Parking - Huntingdon	Cabinet	7 Apr 2005	<p>Car Parking Strategy</p> <p>Correspondence with developer</p>	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Development framework for Chequers Court	D P Holley	Service Delivery and Resources
Discounts and Exemptions	Cabinet	28 Apr 2005	Fees and Charges Report	David Oliver, Corporate Director, Commerce and Technology Tel No 01480 388100 or e-mail David.Oliver@huntsdc.gov.uk	Scrutiny Panel Working Group	T V Rogers	Finance and Planning

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Communications and Consultation Strategy	Cabinet	28 Apr 2005	Current Strategy  Draft supporting documents available from Jan 2005	Ian Leatherbarrow, Head of Policy Tel No 01480 388005 or e-mail Ian.Leatherbarrow@huntsdc.gov.uk	Overview and Scrutiny Panel (draft strategy to be submitted February 2005)  Partner and community groups – survey and meetings	D P Holley	Service Delivery and Resources
To consult on draft Ramsey Conservation Area Character Statement and Boundary Review	Cabinet	28 Apr 2005	Draft Ramsey Conservation Area Character Statement	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet of draft document	N J Guyatt	Planning and Finance
Core Strategy Development Plan Document: Preferred Options	Cabinet	28 Apr 2005	Draft Core Strategy Options Report	Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael.Bingham@huntsdc.gov.uk	Public consultation on preferred options following approval by Cabinet and Council	N J Guyatt	Planning and Finance
New A14 - Highways Agency Consultation	Cabinet	28 Apr 2005	Cambridge to Huntingdon Multi-Modal Study: Final Report - August 2001	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk and Stuart Bell, Transportation Team Leader Tel No 01480 388387 or e-mail Stuart.Bell@huntsdc.gov.uk	The Council is acting as a consultee to the Highways Agency	N J Guyatt	Planning and Finance
Mandatory Disabled Facilities Grants	Cabinet	28 Apr 2005	Housing Grants Construction and Regeneration Act 1996 ( <a href="http://www.legislation.hms.gov.uk/acts/acts1996/1996053.htm">www.legislation.hms.gov.uk/acts/acts1996/1996053.htm</a> )	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	None	Mrs P J Longford	Service Delivery and Resources



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To consult on draft Conservatories Interim Policy Guidance	Cabinet	9 Jun 2005	Huntingdonshire Design Centre	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet of draft document	N J Guyatt	Planning and Finance